



Parent Handbook

2023

**All information is correct as of the 18th of January 2023 and is subject to change*

Table of Contents

Important Contact Information	5
School Motto.....	6
Viewbank Primary School Community Rights.....	6
School Values	6
Term Dates.....	7
School Times.....	7
Running Late At 3.30pm.....	8
Last Day Dismissal.....	8
Parent Payment Arrangements.....	9
Communication between Home and School.....	10
Whole School.....	10
Compass	10
School Website	10
Social Media.....	10
Parent Teacher Interviews	11
Reports	11
Foundation Students	11
Food at School.....	12
Canteen.....	12
School Uniform – A Plus Schoolwear.....	13
Second Hand Uniforms.....	13
Bringing Personal Items to School.....	14
Lateness and Absences	14
First Aid at School.....	15
First Aid.....	15
Student Medications.....	15
Asthma.....	15
Allergy and Anaphylaxis	15
Minimum Exclusion Periods for Infectious Illnesses	16
Head Lice	16
Before and After School Hours Care - TheirCare	17
Whole School Assembly.....	18
Weekly Assembly	18
Student Of The Week.....	18

Citizen Of The Month.....	18
School Wide Positive Behaviour Support Award.....	18
End of Term Assembly	18
Specialist Lessons	19
Library.....	19
Extracurricular Activities.....	20
School Events.....	20
School Houses.....	21
School Photos	21
School Camps.....	21
Family Involvement at School.....	21
Mandatory Vaccination Requirements (current as of 25 October 2022)	21
Working With Children Check (WWCC).....	21
Child Safety Standards	22
Parent Class Representatives	22
Activities Requiring Assistance from Families	23
School Council	25
Subcommittees Examples	25
How can I become involved?	26
Foundation Students.....	28
School Readiness	28
Emotional Preparedness	31
The Year Before School	31
During The Summer Holidays.....	32
The Night Before.....	32
In The Morning	33
Foundation Students' First Day.....	33
At The End Of The Day	34
Toilet Trips.....	35
Examples of a Foundation Student's Lessons:	35
Literacy.....	35
Numeracy.....	35
Developmental Curriculum/Investigations	36
What Is Developmental Curriculum?.....	36
Foundation Rest Days and Initial Assessments.....	38
Appendix	39

1. School Map.....	39
2. Parent Car Parking Information.....	40
3. Parking Rule Awareness	41

Important Contact Information

Principal:	Bill Kersing
Assistant Principals:	Gillian Nicholls Patrick Walsh
Business Manager	Lucy Addati
Office Staff:	Sue Wright Georgeina Fisher
School Address:	2-10 Nevin Parade Viewbank VIC 3084
Phone Number:	(03) 9459 1512
Email:	viewbank.ps@education.vic.gov.au
Website:	http://www.viewbankps.vic.edu.au/
Social Media:	Facebook @viewbankps Instagram @viewbankps
TheirCare Out of School Hours Care:	https://theircare.com.au/how-to-register/
Service Coordinator:	M: 0408 100 117
Customer Service and Billing Team:	T: 1300 072 410

School Motto

Love of Learning, Learning for Life

Our aim is to constantly strive to improve the learning outcomes for students in an atmosphere that is caring and supportive and in which successes are shared and celebrated.

Viewbank Primary School Community Rights

- Everyone has the **right** to feel **safe**.
- Everyone has the **right** to **learn**.
- Everyone has the **right** to be **treated with respect**.

School Values

Respect

- For self, others and the environment
- Treating others as you would like to be treated
- Using excellent manners
- Not interfering with others or their property
- Considerate of others and the environment.

Responsibility

- For self
- Look after your own items and take care of other things in our school
- Exercising self-control of your words and actions
- Being accountable for your own actions without making excuses or blaming others.

Resilience

- The ability to cope when things go wrong
- The ability to bounce back from difficulties
- Knowing that tough times won't last.

Kindness

- To be compassionate
- To be helpful
- To think and act for others before thinking of yourself.

Term Dates

Term 1:

27 January – 6 April 2023

Friday 27 January is a Pupil Free Day.

Foundation to Grade 6 students to start on Monday 30 January 2023.

**Foundation students to have a 'staggered' start on their first day. Please arrive at the time advised by the teacher.*

Term 2:

24 April – 23 June 2023

Term 3:

10 July – 15 September 2023

Term 4:

2 October – 20 December 2023

Throughout the year, we also have 3 additional student-free Curriculum Days approved by School Council. You will be alerted to these dates via the newsletter and Compass.

Last Day of Term Dismissal Times:

Term 1 - **2.30pm** | Term 2 - **2.30pm** | Term 3 - **2.30pm** | Term 4 - **1.30pm**

School Times

**This is currently under review and will be updated when confirmed*

8.55am	The first bell (music) indicates that students are to proceed to their lining-up area where their teacher will meet the class
9:00 – 10:40am	Morning Session Learning Block
10:40 – 11:10am	Recess
11.10 – 12:50pm	Middle Session Learning Block
12.50 – 1:00pm	Lunch-eating time in the classroom
1:00 – 1:50pm	Lunch play time in the yard
1:50 – 3:30pm	Afternoon Session Learning Block
3:30pm	Dismissal bell indicates that students are dismissed from their classroom
3:40pm	Bell to alert any students still waiting to be collected to go to the School Office

Students are supervised in the yard between 8:50am and 3:40pm ONLY. Outside of these times, students MUST be under the supervision of parents/guardians or attending TheirCare. Please refer to our Before and After School Supervision Parent Notification on the school website.

The three school crossings (Winston Road, Lascelles Avenue and Martins Lane) are normally supervised between 8:20 – 9:10am and 3:20 – 4:00pm only.

**Foundation students are able to be supervised by a guardian until escorted into the classroom by the teacher until your child is confident to line up and wait independently. The time that this will take will vary from student to student.

Running Late At 3:30pm

If for whatever reason you are running late to collect your child after school, please call and leave a message at the School Office. This will be the first place that the teacher will contact in the event no one collects your child. Teachers often have meetings after school, if this is the case, your child will be asked to wait at the office. Students are only permitted to wait at the office until 3.45pm after which time they will be sent to wait at TheirCare. We suggest that you complete a TheirCare enrolment just in case you are unexpectedly delayed.

Last Day Dismissal

On the last day of each term, students will be dismissed early from a whole-school assembly. It is important that students tell their teacher before they depart so that we can ensure they have sighted their parent/guardian. Generally, Foundation to Grade 2 students are dismissed from inside the gym, while Grades 3 – 6 are able to leave the gym to find their parents/guardians. Please see the information on page 7 for dismissal times.

Parent Payment Arrangements

The 2023 Parent Payment arrangements are posted on Compass in November 2022. Please refer to the Parent Payment Arrangements information for the breakdown of any costs associated with the Curriculum Contributions, Extra Curricular Items/Activities and Other Contributions. School Council invites and encourages Parent Voluntary Contributions which are essential to the provision of the quality programs and educational experiences we offer to all our Viewbank Primary School students.

Extra-Curricular Items & Activities

Viewbank Primary School offers a range of extra-curricular items & activities that are additional to the delivery of the standard curriculum. These items and activities such as camps, excursions, incursions and interschool sports are designed to broaden and enhance the school experience for your child and will be invoiced termly (where possible), and as they occur. These extra-curricular items and activities are provided on a user pays basis and if parents/carers access them for a student, they will be required to pay for them. If your child does not participate in any activity, alternative arrangements can be made for your child.

Payments can be made via Compass from Mon 9th January 2023, an email will be sent as a reminder. Alternatively, a Compass Payment Plan Option for Curriculum Contributions is available: Four equal payments of \$75.00 to be deducted on 10 Feb, 10 Mar, 10 Apr & 10 May 2023 or a more flexible personalised payment plan can also to be arranged by contacting the Business Manager, Lucy Addati.

The school appreciates that families may sometimes experience financial difficulty in meeting payment requests. There are a number of support options available to parents including the CSEF (Camps, Sports and Excursions Fund). This Government assisted Fund provides payments for eligible students to attend camps, sports, incursions and excursions (\$125 per child). Applications for the Governments 'CSEF Fund' can be accessed by filling in the form which will be distributed at the beginning of each year via Compass and the Newsletter, and then returned to the office with a copy of your current Health Care Card. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply i.e. a Centrelink Health Care Card or Pension Concession Card. Funds are paid to the school and will be automatically allocated to the extra-curricular items & activities unless otherwise stated by the parent at the start of the year.

State Schools' Relief (SSR) helps with the cost of new school uniforms, shoes and other essential items for families who are facing hardship. Short-term crisis and long-term chronic need are the primary qualifying criteria for support from SSR, including refugee status, homelessness, family violence, house fire, natural disaster, financial hardship, illness and emergency. SSR assistance will be provided in the form of uniform vouchers for redemption from school uniform suppliers.

For a confidential discussion about accessing these services, or to arrange a more flexible and personalised payment plan please do not hesitate to contact the Business Manager, Lucy Addati on 9459 1512.

Communication between Home and School

Whole School

Strong communication between home and school is encouraged.

The school provides a weekly newsletter updating you with events and news from the broader school community. This is available online via 'Compass' and it is also accessible on our website.

It is essential you check Compass and read the Newsletter weekly.

In 2022, each Monday morning at 9am, there was a Year 3-6 school assembly, and on Fridays at 9am there was an F-2 assembly, held in the gymnasium. All are welcome to attend. 2023 arrangements will be communicated via Compass and the Viewbank Voice newsletter.

An 'Area' newsletter is distributed at the beginning of each term via Compass. This will outline the curriculum that will be covered, as well as any special events.

Compass

The Compass Parent Portal allows you to access up-to-date and meaningful information about our school and your child's progress. Compass includes many different features, including the ability to:

- Monitor your child's attendance, and for you to enter an explanation for absences or lateness
- Update your contact details
- Download your child's semester reports
- Book Parent -teacher conferences
- Pay and provide consent for events, activities and contributions.

Please refer to the Compass parent Guide on your Compass home page.

School Website

The school website provides a range of School Policies that are in place to guide the day-to-day functioning of the school as well as to make it a safe and an effective place for learning to occur. The Medication permission form and Uniform ordering information can be found on the website along with past weekly Newsletters. Curriculum information as well as school community opportunities can be found here.

Social Media

The school has an 'official' school Facebook and Instagram page that is monitored by the staff. These are primarily for 'snapshots' of the day and events that occur.

Facebook: [@viewbankps](#)

Instagram: [@viewbankps](#)

Any inappropriate comments will be deleted and/or forwarded to police.

Parent Teacher Interviews

Term 1 - **Getting to Know You Interviews.** Parents are given the opportunity to meet their child's new teacher and communicate any relevant information that will improve the teacher's knowledge of the child.

Term 3 - **Three Way Conferences** – Parent, teacher and student discussion. These conferences focus on the child's development and progress and allow the students to present their learning outcomes for the first half of the year. Parents also have the opportunity to ask questions of both the student and teacher during these conferences.

Additional Parent Teacher Meetings

If you would like to arrange a time to meet with your child's teacher, please contact the school. This can be done via the following options:

1. Provide a written note addressed to your child's teacher
2. Email the school office:
 - Email: viewbank.ps@education.vic.gov.au or directly to your child's teacher through Compass
 - Subject line: Message for 'teacher's name' of Class 'X'
3. Call and leave a message and contact number with office staff
 - Ph: 03 9459 1512

The teacher will return your call at their earliest convenience – this may be following after-school meetings or the next day.

Your child's teacher may wish to discuss your child's learning at other times. Please do not worry if this occurs, we are here to work together in the best interests of your child. Please make sure your email address and contact phone numbers are kept up-to-date.

Reports

Student Progress Reports can be downloaded electronically via Compass at the end of Semester 1 (Term 2) and Semester 2 (Term 4).

Foundation Students

Foundation students are given a *doculope* during the transition program in Term 4 that is to be used for communication between home and school. It will be sent home every day with any notices or communications. We ask that you empty it and return it to school the next day (with any notes and/or payments from home inside).

The Foundation teachers distribute a monthly calendar to alert you to routine and special events. A term newsletter with specific information about what they have been doing in class, and what is planned, will also be sent home.

Food at School

Recess (play lunch) and Lunch (big lunch) are required for your child every day. We also have 'Fruit & Veggie Time' in the afternoon. Students are given additional time (over and above 'lunch-eating time') to eat their food at school. We eat in the classroom or in designated eating areas in the yard.

- We encourage students to bring only water as a drink.
- As a Waste-Wise School, we are conscious of our Ecological Footprint and encourage parents to provide named reusable containers rather than cling-wrap and excessive packaging.
- Packets of chips, chocolates and lollies are **discouraged** as we encourage healthy eating practices.
- Due to the high incidence of students with various allergies at our school - egg, gluten, latex, nuts etc. we do not allow students to share food at school.
- You will be notified if there is a child with anaphylaxis in the same class as your child and all attempts are made *not* to have that food item in that room.
- Some parents like to send cupcakes or party bags to their child's classmates when it is their child's birthday. Please consult your child's teacher before doing so and consider a non-food item instead.

Foundation

- Please make sure that the quantity of lunch is suitable for your child – some children become anxious when they cannot eat everything that has been packed for them. Please note, your child's hunger levels may change throughout the year. Please adjust quantities accordingly.
- Discuss what has been packed for your child. Showing them what is to be eaten at the various times of day will help them become more independent.
- Please make sure that your child can open their containers independently.
- We suggest separate containers for recess, lunch and fruit snack. Fruit snack only needs to be one piece of fruit or one 'equivalent' handful.

Canteen

Lunch orders can be purchased online via www.classroomcuisine.com.au on Mondays, Wednesdays, and Fridays.

Parents and Friends fundraising 'Bakery Lunch Orders' are available to purchase online via Compass on a weekly basis (Thursdays).

Icy poles will be available to purchase over the counter at lunchtime on Fridays.

School Uniform – A Plus Schoolwear

It is school policy that all children wear the Viewbank Primary School uniform. Wearing a uniform encourages children to identify with the school and have a sense of pride and belonging. Students are not permitted to wear clothing that is not part of our school uniform. Please refer to the separate flyer from our Uniform Supplier for contact and purchase information, or visit here: <https://www.aplusschoolwear.com.au/>
Direct link to the Viewbank Primary School page: <http://vps.page.link/uniformshop>

All grade levels	Grade 6
<ul style="list-style-type: none"> • Bottle green shorts/track pants • Purple polo shirt • Bottle green windcheater • Bottle green bucket hat or broad brimmed slouch hat • Black shoes OR sneakers (must be closed toe) • White socks • Purple checked dress OR Tartan pinafore with purple polo shirt or skivvy, green tights/leggings • Bottle green skorts 	<ul style="list-style-type: none"> • Grade 6 polo shirt

All clothing must be clearly named.

Additional Notes:

- If students are not able to tie shoelaces independently, it is recommended that they have Velcro fastenings on their footwear.
- On days when students participate in PMP (Foundation)/PE, it is recommended that they wear clothing and footwear that is suitable and that they are able to take off and put back on, independently.
- Viewbank Primary School is a SunSmart school - hats and sunscreen are to be worn as outlined in the school's Sunsmart Policy, available on our website at <http://www.viewbankps.vic.edu.au/forms-policies>
- We recommend sunscreen is applied before school and students may be given a small bottle to reapply at school if they so wish.
Please note: due to school policy, teachers are not permitted to apply sunscreen to students.
- School uniform is to be worn on excursions unless otherwise noted.

Second Hand Uniforms

Second-hand uniforms are available for sale most Friday mornings before school. A sale is often held in conjunction with the school working bee held each term. Available items are heavily discounted. Dates and times will be communicated via the Newsletter.

Lost Property

It is highly likely that your child will lose something at some stage. PLEASE name everything that your child will be wearing/bringing to school. Un-named items are rarely returned to their owner.

We have a Lost Property 'department' (purple box) located next to the music room. If your child loses something in the yard at recess or lunchtime, it is likely to be returned to Lost Property – although it may take a day or two to work its way there. Our maintenance person clears the roof of balls and will put them in the Lost Property Box for you to collect.

Please note, lost property that has not been claimed by the end of term is given to others, sent to charity or sold at the next second-hand uniform sale.

Bringing Personal Items to School

Occasionally, your child may wish to bring a personal item to school. This is you and your child's choice, and they must be responsible for these items. Any loss and/or damage is considered their responsibility. We strongly recommend that valuable or precious items remain at home.

The Department of Education and Training requests that we advise parents that private property brought to school is not insured, nor is the school responsible for any loss or damage.

The following items are NOT permitted at school:

- Electronic devices not on the approved iPad program
- 'Weapon' toys.

Lateness and Absences

If your child is late or absent you are required to record this on Compass. **Written notes are no longer accepted.**

The school expects children to learn the virtue of punctuality and it is important that class begins on time. We believe that it is unfair and disruptive for prompt students to be distracted by latecomers.

In 2018, a new legal requirement for schools regarding student absence came into effect. The school must contact parents/guardians as soon as practicable on the day of a student's absence. If your child is not at school, and this has not been communicated via Compass by the parent, you will be contacted to inform you of the absence.

Children arriving at school after the 9:00am bell are considered late and are required to report to the office with a parent/guardian to collect a late pass **before** going to class. The number of absences and late arrivals are recorded on Compass, and absences noted on your child's semester report.

If your child has not been collected by 3:45pm they will be sent to the after school care program. All parents are encouraged to enrol their children in the program in case of unforeseen circumstances.

First Aid at School

There are qualified first aid staff available in the sick bay from 8:50am to 3:40pm, Monday to Friday.

First Aid

If your child is too unwell to attend school, please look after them at home, or make alternative arrangements for their care. Please do not send them to school if they are unwell.

If your child becomes unwell (including some minor injuries) during school hours, and the ailment does not subside, you may be requested to collect them from school. Please make alternative arrangements if you are unavailable to collect them yourself.

If a student becomes unwell or sustains an injury that we deem serious enough to require emergency services, an ambulance will be called regardless of your family's ambulance subscription status. Ambulance cover is not covered by the school.

Parents will be notified of serious injury or ailment as soon as practicable.

It is essential that the office is kept up to date with your current contact details.

Student Medications

If a student requires medications to be administered during school hours (e.g. antibiotics), a parent/guardian must sign a 'Medication Authorisation Form' (available from the school website), and provide the named medication. This will be kept in the Sickbay until the medication is complete or the nominated time has passed. Except in emergency situations, medication administered at school must be supplied for the student's exclusive use, by the parents/guardian and written consent provided. **Students must not keep medication in their schoolbags.**

Asthma

Any child diagnosed with asthma must provide a copy of their Asthma Management Plan to the school office. They must also provide their required 'in-date' medication to be kept in sickbay or the classroom, as required. Asthma Plans are required to be updated by a medical practitioner annually.

Allergy and Anaphylaxis

Any child diagnosed with an allergy or anaphylaxis must provide a copy of their Australasian Society of Clinical Immunology and Allergy (ASCI) Allergy and Anaphylaxis Management Plan. Their 'in-date' treatment medication(s) including an EpiPen must be provided to the school office. These will be stored in the Sickbay. Students diagnosed with anaphylaxis also require an Individual Anaphylaxis Management Plan to be formulated and approved by parents and the principal. This must be updated annually.

Stay at home when unwell

Staff and students should adhere to current school policy and public health advice. Anyone unwell should remain at home in line with Department advice, or until well.

Minimum Exclusion Periods for Infectious Illnesses

Infectious Illness	Minimum Exclusion period until:
Chickenpox	All blisters have dried. This is usually at least 5 days after the rash appears in unimmunised children but may be less in previously immunised children
Conjunctivitis	Discharge from eyes has ceased
Diarrhoea / Vomiting	There has not been a loose bowel motion or vomit for 24 hours
Hand, Foot and Mouth disease	All blisters have dried
Impetigo (School sores)	Appropriate treatment has commenced. Sores on exposed surfaces must be covered with a watertight dressing
Influenza and influenza like illnesses	Until well
Measles	Exclude for at least 4 days after onset of rash
Pertussis (Whooping cough)	Exclude the child for 21 days after the onset of cough or until they have completed 5 days of a course of antibiotic treatment
Ringworm, scabies	The day after appropriate treatment has commenced
Head lice	See below
Streptococcal infection (including scarlet fever)	The child has received antibiotic treatment for at least 24 hours and the child feels well
Worms (intestinal)	Exclude until treatment has commenced
Covid19	Following current advice by the Health Department

Head Lice

Head lice are prevalent in primary schools throughout the world! Please do not send your child to school with untreated head lice.

Detection and treatment is primarily the responsibility of parents. However, if head lice are observed by school staff, a confidential letter will be sent home with the student (in some cases, a phone call will be made) and they must not return to school until after they have been treated and the head lice have been eradicated.

Please note: all students in the class will receive a notification to advise parents that head lice have been discovered – this does not name the child with head lice.

As a preventative measure, if your child has long hair it is wise to have it tied back while at school.

Please refer to the Victorian State Government's 'Better Health Channel' (<https://www.betterhealth.vic.gov.au/>) for current, evidence based advice on conditions and treatment guidelines.

Before and After School Hours Care - TheirCare

The Before and After Care Program at Viewbank Primary School is run by TheirCare. This service also offers school holidays and pupil free day care (Vacation Care) onsite. Please refer to the separate flyer included in the Parent Information pack, or visit the TheirCare website: <https://theircare.com.au/how-to-register/>

The students attending the program must be enrolled and a registration lodged with the coordinator. Registration is subject to the availability of places. The program offers a wide range of indoor and outdoor activities in a supervised environment.

Foundation Students

Foundation students attending the TheirCare program, throughout Term 1, are dropped off at their line up area at 8:55am in the morning and collected from their classroom at 3:25pm. The students adapt to this routine very quickly and are usually capable of remembering the days they are to attend. However, if there is a change in your routine, you may send a note to ask the classroom teacher to remind your child. From Term 2 onwards, students walk independently (together with classmates) to and from the TheirCare room. TheirCare are open all day for Foundation students on their Wednesday rest days in Term 1.

Whole School Assembly

Weekly Assembly

We have a whole school assembly in the gymnasium each Monday at 9am. Parents / guardians are invited to attend. Please note: there is no assembly on the first Monday of each term.

Please note: Foundation students do not attend assembly for the first few weeks of Term 1. Foundation parents will be informed when the students begin attending assembly.

Student Of The Week

Each week, one or two students from each class are nominated by their teacher to receive the 'Student of the Week' for their class. This is an opportunity for each and every student to be recognised for their individual achievement in front of all the students, staff and parents in attendance. You will be notified each time your child is to receive one of these awards in case you are able to attend this special occasion.

Citizen Of The Month

Each month one student from each year level receives a special award — The Citizen of the Month. It is our opportunity to recognize students for outstanding character in the classroom and beyond.

The award is attributed to a student who exemplifies the specific school value of the month. You will be notified if your child is to receive this award in case you are able to attend the presentation at assembly.

School Wide Positive Behaviour Support Award

Students who have demonstrated our school values of Respect, Resilience, Responsibility and Kindness and have had 10 'hole punches' in each card, will receive an RRRK award at an assembly.

End of Term Assembly

On the last day of each term, students will be dismissed early from a whole-school assembly. Foundation students are last to be dismissed so that the teacher is able to ensure the parent/guardian is present before releasing the child.

Last Day Assembly Times:

Term 1 – **2:10pm** | Term 2 – **2:10pm** | Term 3 – **2:10pm** | Term 4 – **1:00pm**

Last Day Dismissal Times:

Term 1 – **2:30pm** | Term 2 – **2:30pm** | Term 3 – **2:30pm** | Term 4 – **1:30pm**

Specialist Lessons

The specialist timetable for each class will be distributed at the beginning of the year. Students participate in the following specialist lessons throughout the year:

- Japanese
- PE (Physical Education), including a Perceptual Motor Program (PMP) for Foundation students
- Performing Arts / Music
- Visual Arts
- Science / STEM (Science, Technology, Engineering and Maths)
- Stephanie Alexander Kitchen Garden Program (Grades 3-4).

Library

Our Library aims to fulfil the school's mission statement, **Love of Learning, Learning for Life**. We have books suitable for a wide range of ages, reading abilities and interests. There are also a number of educational maths games that are available to be borrowed.

The Library is open before school (8:30 – 8:55am), at lunchtimes Monday – Friday (1:00 – 1:50pm) and after school (3:30 – 4:00pm). Mrs Louise Buissink, our Library Technician can assist you with enquiries.

Students are encouraged to borrow during class Library sessions, at lunchtime openings and before or after school. Year 1 – 6 students can borrow up to 4 items at one time for a period of 2 weeks. Foundation students can borrow 1 book in Term 1, 2 books in Term 2 and so on.

Parents are welcome to accompany their child to the Library before or after school to assist them in their borrowing selection. They are able to make selections on behalf of their child and borrow under their child's name. They are encouraged to contact Library staff at any time they have questions or require assistance.

To develop a love of reading, our students are encouraged to participate in the Victorian Premiers' Reading Challenge and special events such as Children's Book Week and National Year of Reading. We hold a Book Fair in November each year where students and parents can purchase books before and after school from Monday to Friday that week. We send home Scholastic Book Club catalogues 8 times a year. Purchases can be made online. The money we raise all goes back into buying more Library resources for the school.

Extracurricular Activities

We offer a number of additional activities that students are able to be involved in during the school day. These may include:

Activity	Who is able to attend	How to become involved
Chess club*	All	Sign up forms at the office
Instrumental music lessons*	Grades 1-6 <i>Foundation students strings only</i>	Ask for an interest form at the school office and return it to the office.
Jiu Jitsu*	All	Sign up forms at the office
Tennis Lessons*	All	Sign up forms at the office

**Cost involved. Please see the office and the Viewbank Voice newsletter for more details.*

Student Leadership

There are many opportunities for our students to develop their leadership skills, to learn about responsibility, role modelling and community service. Some of these roles include:

- School Captains and Vice Captains
- Junior School Council Representatives
- House Captains
- Sustainability Captains
- Student Engagement and Wellbeing Captain
- Communication Captain.

Position descriptions and timelines can be found in the Student Leadership Policy.

School Events

There are a number of special events that occur throughout the school year. Some of these include, but are not limited to:

- Athletics, swimming and cross-country carnivals
- Walkathon
- Water safety lesson
- Charity support days
- Japanese Day (biennially)
- Year level excursions
- 100 days of school celebration (Foundation Students)
- Book week celebrations.

Before 2020, concerts, dance nights, family nights and shows happened annually or biennially. These are currently under review and will be advised to the community via Compass and/or the Newsletter.

You will receive notice of the above events via Compass and the Newsletter.

School Houses

On commencement at Viewbank Primary School, each student is placed into one of four school 'Houses': Darebin (Red), Diamond (Blue), Plenty (Green), and Yarra (Yellow). Children in the one family are placed into the same House. Throughout the year, there are some school activities run as a competition between the Houses, e.g. sports carnivals. On House competition days, students are encouraged to dress in their House colours.

School Photos

Individual and class photos are taken each year, usually in Term 1. Information for this will be provided via Compass and the Newsletter.

School Camps

Our school camping program is currently under review. For 2023, we will be offering separate camps for Year 4, Year 5 and Year 6, with the possibility of other activities offered in lower grades to be confirmed throughout the year.

Family Involvement at School

The school is very pleased to have an active school community involving teachers, staff, parents, caregivers and students, but we always welcome new helpers. There are lots of ways that parents and friends can help around the school – both in and outside the classroom. Volunteering can be a lot of fun as well as a great way to meet other parents and members of our school community. Please see notes below regarding Working With Children Checks and Child Safety Standards.

Mandatory Vaccination Requirements (current as of 25 October 2022)

The school is required to enforce any mandatory vaccination or COVID-19 requirements that are in place. As of 25 October 2022, there are no requirements.

Working With Children Check (WWCC)

All volunteers are required to have a current WWCC. The check creates a mandatory minimum checking standard across Victoria and helps to keep children safe. Applications forms are available online (<http://www.workingwithchildren.vic.gov.au/>) and can be lodged at Australia Post outlets.

If you wish to volunteer with any school activities, you will need to show your card to the office staff so that they can register your details. Currently, a 'Volunteer' WWCC is free for volunteers. Please make sure you record 'Viewbank Primary School' on the 'Organisation details' page. It is very important that all volunteers read and adhere to all policies on the school website.

Child Safety Standards

As part of the Victorian Government's commitment to implementing the recommendations of the Betrayal of Trust report, which found that more must be done to prevent and respond to child abuse in our community, there is a new regulatory landscape surrounding child safety, underpinned by the Child Safe Standards.

The Child Safe Standards are compulsory minimum standards for all Victorian early childhood services and schools, to ensure they are well prepared to protect children from abuse and neglect. On 1st July, 2022, the Child Safety Standards were updated. All volunteers at schools must be inducted before they can 'work' in schools. This is complementary to the Working With Children Check. Induction sessions will be offered in Term 1 and as required throughout the year. All relevant Child Safety Standards documentation can also be found on the school website.

Parent Class Representatives

Each class is encouraged to have a parent representative for the class. Any parent can self-nominate for the role. This person would be able to assist in putting together a class contact list for the purpose of some of the following:

- Parental assistance that may be required for classroom activities
- Coordinate class social activities e.g. parent night out, class play dates
- Liaise with other class representatives within the year group for whole grade social events.

Further details on the role are communicated in the Parent Class Representative Guidelines.

Activities Requiring Assistance from Families

	What is involved	Contact person and how to get involved
Excursions and Incursions	Throughout the year, the students may leave school to go swimming or to visit places of interest. Sometimes we are visited by groups at the school (e.g. Firefighters, representatives of the Responsible Pet Ownership Program etc.). On these occasions, we often require an extra pair of hands to help supervise the children.	Classroom Teachers We often ask for parent volunteers on the student permission that will be sent home for individual excursions.
Book Club	Parent volunteers organise and distribute books purchased from Scholastic Book Club. Books are reasonably priced and provide a small fundraising contribution to our school.	The easiest way to offer your help is to contact Louise in the Library via email viewbank.ps@education.vic.gov.au
Classroom Reading Program Foundation – Grade 2	In Term 1, we ask for Classroom Helpers to come in 3 mornings a week (except if students are at Specialist lessons) and hear students read their Take Home Reader Books and supervise them while they exchange them for new books to take home.	Notes are sent home at the start of the year. If your situation changes and you are able to help out later in the year, please approach your child's teacher.

Classroom Help	There are many other jobs that need doing around the classroom. Examples include: weeding and tidying the garden; cutting out laminated games; sorting and reorganising games and other basic duties.	Classroom Teacher
Library	New books need covering in contact and items need shelving throughout the year. If you have a spare 15 minutes, any day of the week, we would love you to pop in to help out!	Email using the school contact details viewbank.ps@education.vic.gov.au
Working Bees	We are very proud of our school grounds, and we are lucky to have such a beautiful space. At our Working Bees, you might find yourself trimming roses, scattering mulch, topping up our sandpits or sweeping leaves but you will be doing so whilst getting to know a few new faces too. Morning Tea and Sausage Sizzle are provided as a reward for your hard work!	Just come along! Working Bees are advertised around the school and in the newsletter. They take place once or twice a term on Saturday or Sunday mornings between 9.00am and noon (approx.).

School Council

What is the School Council?

School Council plays a key role in all Victorian government schools and being a member of the School Council is a rewarding and challenging experience. Acting as a team, the School Council supports the Principal to provide the best possible educational outcomes for students.

One of the key functions of Councils is to contribute to the establishment of the broad vision and direction for the school. As such, there are additional sub-committees available to assist Council in setting the strategic plans.

Subcommittees Examples

Finance

Assist in guiding financial decision making for the school. Meetings are in line with School Council meetings, once a month during school terms (total of 8 meetings a year).

Buildings and Grounds

Assist in projects to better the school environment for our students. Meeting once per term.

Education

Assist in policy development and revision for all aspects of the school curricula and council requirements. Meeting once per term.

Parents and Friends' Committee

Assist in planning and development of fundraising activities. Meeting once or twice per term dependent on planned activities.

How can I become involved?

School Council

If you are interested in joining the school council, positions become available each year. Nominations are called for in the school newsletter and via Compass. Parents are able to self-nominate by contacting the school office to express interest.

Nominations will be called for via Compass usually in late February for the March meeting.

Positions on school council are generally for a 2 year term.

Subcommittees

If you are interested in joining a subcommittee, the meeting dates are announced in the school newsletter. There is no commitment to join for a defined period, and you can attend a meeting at any time without the need to join at the start of the school year.

Parents are more than welcome to attend a School Council or subcommittee meeting as an observer at any time. This will give you an opportunity to experience what is expected of a committee member to aid your decision of whether it is suitable for you.

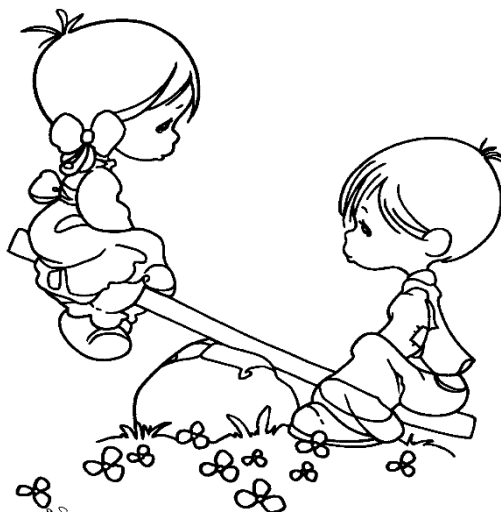
For further information, please contact the school:

E: viewbank.ps@education.vic.gov.au

T: 94591512



Foundation Parents



2023

Foundation Students

School Readiness

To begin school, a child must *turn five years old by the 30th of April* in the year that they begin. However, there are many additional factors to be considered in your child's readiness for school.

Contrary to what most people believe, reading, writing and knowing colours or numbers are not the main indicators of school readiness. International research emphasises that certain areas of development and maturity are essential for children so that once at school, they are able to maximise the opportunities provided.

Please note: while the below listed skills and abilities are helpful in determining whether your child is ready for school, it is likely that your child will **NOT** possess **ALL** of these.

This brief outline is intended as a guide only in helping you to decide if your child is ready for school. If you would like to discuss and clarify any issues raised in relation to your child, your kinder teacher should be your first contact. They have worked with many children and know your child well. Alternatively, you may wish to consult the Kinder Liaison Officer in your local council area.

Beginning students are expected to have a wide range of skills and abilities that are required, and these allow children to learn successfully. These skills and abilities can be divided in five key areas:

- Physical - concerned with the use, control and maintenance of body (gross and fine motor skills).
- Social – concerned with being able to relate to peers and adults.
- Emotional – concerned with feelings and the management of the behaviour in the setting in an appropriate way.
- Language – concerned with the ability to understand and express language.
- Intellectual – concerned with knowing and learning to be literate and numerate.

Children thrive when they are healthy, happy, confident and secure.

We strongly encourage you to ensure that your child has had their hearing and vision checked prior to starting school.

Below are **some** of the behaviours, skills and abilities that are required to successfully negotiate school entry, sorted into the five key areas outlined above.

Physical Skills (fine and gross motor)

- Good health, hearing and sight.
- Have a good energy level and be able to cope with the length of a school day.
- Be aware of healthy routines like washing hands, using a tissue and covering mouth when coughing.
- Independently manage toileting (including wiping, dressing and washing hands).
- Sufficient self-help skills including dressing and undressing, doing up zips, buckles and buttons.
- Able to independently open a lunch box, unwrap lunches and unscrew a drink bottle.
- Have good balance and able to run, jump, hop and dodge obstacles.
- Climb play equipment with confidence.
- Show coordination when throwing, bouncing and catching a ball.
- Move rhythmically to music.
- Walk up and down stairs with confidence.
- Be able to sit cross-legged and relatively still for sustained periods of time (15 minutes).
- Hold a pencil and scissors correctly and cut along a straight line.
- Be able to manipulate small items like Lego, puzzles, and thread beads on a string.

Social Skills

- Be able to initiate contact with other children and adults.
- Be able to make friends.
- Participate readily in play and group activities.
- Take turns and share with others.
- Show cooperative play.
- Take responsibility as part of a group.
- Show a cooperative attitude in class and in the playground.
- Work well in a group – be willing to be a leader and a group member.
- Be accepting of children of different cultures and backgrounds.
- Be accepting of necessary rules and regulations.
- Be able to ask for help.

Emotional Skills

- Able to separate willingly and happily from caregiver/parent.
- Show responsibility for own belongings.
- Deal with conflict constructively.
- Able to cope with frustration.
- Show self-control.
- Show respect for other students and their belongings.
- Have confidence to cope with change/the unexpected.
- Able to express emotions verbally.
- Show a degree of independence.

Language Skills

- Able to listen to others.
- Able to listen to and understand a simple story.
- Able to retell personal events.
- Speak clearly and pronounce the majority of sounds.
- Be understood by other adults and other children.
- Able to speak in complete sentences.
- Use spoken language to express feelings and ideas.
- Ask and respond to 'why,' 'who,' 'what,' 'where,' and 'how' questions.
- Able to use the pronoun 'I' instead of 'me'.
- Use fantasy and imagination to create own stories.
- Able to recite well known poems, rhymes and songs.

Intellectual Skills

- Have a concentration span of 15 minutes.
- Able to persist at a task.
- Recognise own name and make an attempt to copy it by handwriting.
- Recognise some letters and numbers.
- Follow a string of two or three instructions.
- Listen to and deliver simple messages.
- Show an understanding of past, present and future events.
- Be able to name and recognise some colours and shapes.
- Show an understanding of a wide range of concepts, like family and school.
- Able to follow routines and remember basic rules.
- Show detail in drawings, e.g. a door, window or chimney on a drawing of a house.
- Show problem-solving abilities, e.g. puzzles or jigsaws.

Emotional Preparedness

Preparing your child for the start of primary school will help them feel more confident about the changes that are about to happen and what to expect at their new school.

Having discussions about school and encouraging your child to become more independent can help them better adjust to the new learning environment.

Things that you can do to help your child prepare include:

The Year Before School

- Ask your child what they think about starting school.
- Encourage your child to ask questions about going to school.
- Help your child stay healthy. Make sure they have regular health and dental checks and keep [immunisations](#) up to date.
- Encourage your child to do things on their own. This could be dressing, going to the toilet, washing their hands, unwrapping their food and opening and closing their drink bottle and lunchbox.
- Talk to friends and other families about what school is like.
- Talk to your child's early childhood educator about things you can do at home to help your child.
- Talk to the school about how you can engage in your child's learning and development at school.
- Take note of the time provided by the classroom teacher that your child starts on the first day and where to take them.
- Encourage your child to carry their own bag to and from kinder/child care.
- You can also help your child to become more responsible by encouraging the following:
 - Listening carefully to what is being said
 - Follow requests and instructions promptly
 - Answer when asked their name
 - Know their address and/or phone number
 - Wash hands with soap after using the toilet
 - Wash themselves
 - Having good eating habits
 - Follow simple directions
 - Care for their personal property.

During The Summer Holidays

With school just around the corner, the summer holidays are a good time to prepare for what your child should expect on their first day at school.

- Show your child where the school is and talk about how you will get there.
- Make the journey to and from school with your child.
- Arrange play times with other families whose children will be going to the same school. It helps if your child knows another child at school at the start of Foundation. You could meet at school and have a play on the oval and the equipment.
- Practise the things your child will need to do to get ready for school:
 - Putting on their own shoes and socks
 - Putting on/taking off jackets/jumpers/windcheaters
 - Packing their school bag (and re-shuffling things when they just won't fit!)
 - Show the different compartments and zips on your child's bag
 - Opening/closing their lunchboxes
 - Packing up and putting things away properly.
- Label all belongings.
- Confirm your before and/or after-school care arrangements, show your child where the outside school hours care facilities are and talk about how they will get there.
- Be positive about starting school and enjoy your child's excitement.
- Visit your local library and read books with your child about starting school.
- When talking about school, use the teacher's name to help your child become familiar.
- Complete health checks by having your child's vision and hearing checked prior to starting school.

The Night Before

- Help your child to organise their clothes, hat, shoes and socks.
- Help your child to pack their school bag. Include items the school has recommended (see table on page 33), including the doculope (clear button envelope provided to you during transition).
- Place a spare pair of underpants and a change of clothes in a plastic bag. Let your child know these clothes are in their bag in case of any accidents at school.
- Let your child know who will take them to school and pick them up on the first day.
- Keep the same bedtime routine.

In The Morning

- Put sunscreen on your child in the morning.
- Make sure your child eats a healthy breakfast.
- Show your child where you will meet them at the end of the school day. This will be just outside your child’s classroom or on the Tiger Turf.
- Leave home on time allowing time to say goodbye and be positive when you leave.
- Remind your child of the time you will be back to collect them using a relevant routine e.g. after lunch, after story time etc. At first, you may stay a while to ensure your child feels secure, but once they have settled in, a short and reassuring goodbye encourages independence.
- Remind your child who will be collecting them at the end of the day.

Foundation Students’ First Day

The first day at school is a very special day for children and parents. Ensuring you have plenty of time will take the stress out of a busy and special morning. Please refer to the map on page 39 to see the best places to park. When you arrive at school, please make your way to your child’s classroom. Class lists will be posted outside classrooms and will be given to Office Staff - if you are in doubt, please ask at the School Office. Class lists are distributed during our November Information Evening when classes are announced.

On the first day, we operate a staggered start program to allow us to welcome each child to class. At your designated time, communicated in your child’s doculope, please escort your child to the classroom to meet their teacher and receive a named lanyard (these help all staff identify your child as a Foundation Student and are colour-coded for each of the Foundation classes). Please bring along the below additional materials for your child on the first day of school (all clearly named and/or labelled). There will be a signed place to deposit these items near your child’s classroom door.

Please bring along your child’s:

First Day	Every Day
Reader Bag*	Hat* (this can stay at school every day)
Chair Bag*	Doculope
Art Smock*	Lunch box
Library Bag	Snack (recess)
Tissue box	Water bottle
Colouring/Activity Book	Fruit snack

**These items are available for purchase at the Uniform Shop*

Please settle your child at one of the activities set up in the classroom, reassure them that they will be picked up at the end of the day and say goodbye. You can be confident that our experienced teachers are prepared to cope with any situation that may arise in the classroom. If your child is upset, it is usually best for all concerned if you leave quickly.

We understand that our new students are not the only ones settling into a new situation; our parents are settling into the Viewbank Primary School community as well. The Parents and Friends (P&F) Committee hosts a special welcome morning tea on the first day of school to allow new parents to meet each other and share their experiences.

If your child is not attending TheirCare, at least for the first half of Term 1, please collect your child from the area immediately outside their classroom. They will be allowed to leave once a parent/guardian has been sighted. Please inform the teacher if your child is to leave with another adult. Later on, students will be dismissed from their classrooms so that you will be able to wait for them elsewhere in the school grounds.

At The End Of The Day

- Check what time school finishes (usually 3:30pm) and arrive in plenty of time to collect your child. It is always a good idea to be ready for collection 5 mins earlier so that your child sees you as soon as they get out the door from 3:25pm.
- Talk to your child about what happened at school:
 - Your child might be overwhelmed and not remember everything that has happened during the day so instead of asking ‘How was your day?’ or ‘What did you do today?’ ask specific questions like ‘Which friends did you play with today?’ or ‘Which book did you read today?’

Toilet Trips

During the first weeks of Foundation, the students are supervised for visits to the toilet and drink breaks during class time – usually in the middle of each learning block. Later on, students will be encouraged to use the toilet during recess and lunch times and before returning to their lining up area.

It is essential that your child can independently look after their own personal hygiene when toileting. We understand that accidents will happen and for this reason, it is a good idea to pack a spare pair of underwear in their school bag, just in case. In the event that an accident does happen, your child will be changed and provided with replacement clothing as necessary. Please alert your child's teacher of any health concerns in this area. Please wash and return any replacement clothing.

It is common that a child will go home and tell their parents that their teacher does not allow them to go to the toilet. Please be aware that this is not the case and while we encourage them to avoid going to the toilet during learning time, they are always permitted to go. That said, please alert your child's teacher if they tell you this as this means that they have misinterpreted the situation and it is important that your child understands this situation and feels at ease.

Examples of a Foundation Student's Lessons:

Literacy

Reading – At the start of the year, the focus is on whole-class reading of big books, but as we progress, students work in small groups with the teacher. We also engage in phonemic awareness games involving letter/sound identification and reading of the 'SMART' common words. Take home reading will start mid-term one. Please note, these books should be easy and enjoyable for your child to read.

Writing – Writing sessions will include teacher modelling and allow students to develop their own writing skills using their sounds. Handwriting sessions focus on forming numbers, letters and words properly. As the year progresses, we focus on 'SMART' spelling.

Speaking and Listening – Developing our communication and comprehension skills whether working with a partner, in a small group or as a class. We emphasise verbal phonological and phonemic awareness programs

Numeracy

The Victorian Curriculum proficiencies of Understanding, Fluency, Problem Solving and Reasoning are fundamental to learning mathematics and working mathematically, and they are applied across all three strands: Number and Algebra, Measurement and Geometry, and Statistics and Probability. We focus on developing numeracy and problem-solving skills through hands-on games and activities. Students work independently or with a partner on challenging open-ended tasks. As a class, we reflect on what we have learned and develop the language of Mathematics. Student learning is supported with 'hands-on' materials.

Developmental Curriculum/Investigations

Students undertake Investigation sessions approximately two times per week. Each session begins with a discussion of each of the stations and what they might involve. Students then spend considerable time ‘investigating’ the stations of their choice (however, some stations are determined to be ‘Compulsory’). At the end of the session, students are responsible for packing up each of the stations and share time follows. Students are expected to listen to the student that is sharing, and they are asked to give feedback and ideas for next time. For more information, please see the *Developmental Curriculum* section below.

What Is Developmental Curriculum?

Developmental Curriculum is a play-based program with developmentally appropriate activities suited to our 4-6 year old students. These investigations directly reflect our student interests and are highly engaging and motivating. During ‘Investigations’ it is the teacher’s role to observe the children, assist and scaffold the learning to suit each individual.

With the focus on the development of the whole child, planning includes the following aspects: Emotional, Social, Cognitive, Language, Physical as well as Literacy and Numeracy. There are clear links between the Developmental Curriculum and the Victorian Curriculum. We have found that the Developmental Curriculum is promoting greater literacy and numeracy understandings in context and we are able to integrate various areas of the curriculum including science, history and geography in a meaningful way.

The opportunities for oral language (speaking and listening) are increased dramatically with this approach and the benefits flow onto reading, writing and mathematics. The children have many chances to interact and develop positive social skills. These include; taking turns, playing fairly, being a good loser and a gracious winner, being kind and tolerant of others, speaking in a polite way, helping each other, sharing, cooperating, leading, negotiating and so on.

The indoor environment is organized and students are encouraged to keep it so – much emphasis is placed on students caring for their own space. The outdoor environment also provides an important opportunity for learning and we try to make use of this outdoor setting (weather permitting).

There are many Investigation Stations utilised during Developmental Curriculum:

<i>Station</i>	Example Activities/Equipment
<i>Reading</i>	Fiction, non-fiction, class-made or topic-specific texts, magazines, newspapers
<i>Writing</i>	Various writing tools, equipment and stationery
<i>Blocks</i>	Lego, Clics, Clever Sticks, Mobilo, Kinder blocks
<i>Sensory</i>	Sand pit, water bath, playdough, drawing in Shaving Cream
<i>Science/Cooking</i>	Making sandwiches, dough etc.
<i>Collage</i>	Cutting & Pasting using various craft materials
<i>Construction</i>	Foam shapes, Cardboard Boxes, Newspaper
<i>Fine Motor</i>	Origami, Paper weaving, Stencils, Rubbings, Beading
<i>Easels/Wet Area</i>	Painting drawing with chalks, crayons, paint, inks
<i>Dramatic</i>	Puppet Theatre, Dress ups, Tea sets, Picnic set, Doctors
<i>Cosy Corner</i>	Quiet area for student interest materials – Measurement focus might include analogue/digital clocks and timers, sand timers, trundle wheels, measuring tapes, rulers, measuring jugs/cups etc.
<i>Outdoor</i>	Jumbo Chalks, Sand pit, Gardening
<i>Tinkering</i>	Using tools under supervision

In addition to this, we may have a range of other stations set up that link to current topics in the areas of Literacy, Numeracy and Inquiry.

If you would like to find out more information about The Developmental Curriculum, please have a look at the following websites:

www.walkerlearning.com.au |

www.earlylife.com.au

Foundation Rest Days and Initial Assessments

For the first 6 weeks of the school year, the Foundation students only come to school on Mondays, Tuesdays, Thursdays and Fridays, and select times on some Wednesdays.

Foundation Students have a 'Rest Day' on the following Wednesdays in 2023:

- 1 February
- 8 February
- 15 February
- 22 February
- 1 March
- 8 March.

Students do not attend school on these days unless they are scheduled for an individual assessment interview.

TheirCare will be available all day on these dates. If you need to use this service, please register and book your child in prior to the day.

The Department of Education and Training mandates that all Foundation students in Victoria participate in English Online Interview Assessment and the students at Viewbank Primary School also undertake Mathematics Interviews.

These one-on-one appointments are invaluable to teachers in finding out what students do and do not know in the areas of Literacy and Numeracy. The data produced by these assessments guides our classroom planning and lets us know where to begin teaching your child.

You will be able to book your own times through the Compass online management system, one time for the English Online Interview (45 minute) and one time for the Mathematics Interview (30 minutes). If you cannot make the time you have booked, please let the teacher know as soon as possible via email viewbank.ps@education.vic.gov.au so that an alternative time can be scheduled.

The first full week for all Foundation students to attend will begin on **Tuesday 14 March** (following Labour Day - Monday 13 March). Students will continue to attend on Wednesdays for the rest of the school year.

Appendix

1. School Map

Building works will be affecting the highlighted areas in 2023. Maps will be updated once works are completed.



2. Parent Car Parking Information

**Parking will change around the school during the scheduled building works in 2023.*

Drop off / Pick up 15 minutes

Drop off / Pick up 1 minute

Drop off / Pick up 15 minutes

Shop parking – not for parents

For longer term parking, parents are encouraged to park in surrounding seats within a 5-minute walk. Please respect our neighbours and their driveways.

2023 pedestrian access between Martins Lane and Nevin Parade via the school oval.

No parking in this area in 2023 due to building works. Nevin Parade is closed to cars from the turning circle to Martins Lane.

Short term public car parking – 2 hours

Banyule Council is responsible for the parking signs and restrictions around the school. These may change without notice. Parking enforcement officers do visit and fine people who park illegally.

3. Parking Rule Awareness

Information copied from: <https://www.vicroads.vic.gov.au/safety-and-road-rules/road-rules/a-to-z-of-road-rules/parking#parking-check>

The following is being provided in an effort to provide a safe environment for our students, families, staff, local residents and visitors to our school and community. These are not 'suggestions' but are official road rules in Victoria. Please see the above link for more information.

Please obey ALL road rules, at all times.

How close can I park to that?

20 metres

Unless there is a sign saying that you can, you are not allowed to park, stop or leave your vehicle within 20 metres of:

- either side of an intersection with traffic lights
- the approach side of a bus stop
- the approach side of a children's crossing
- the approach side of a pedestrian (zebra) crossing that is not at an intersection

10 metres

Unless there is a sign saying that you can, you are not allowed to park, stop or leave your vehicle within 10 metres of:

- either side of an intersection without traffic lights
- either side of a safety zone
- the approach side of traffic lights (signalised pedestrian or bike crossing) not at an intersection
- the departure side of a bus stop sign
- the departure side of a pedestrian (zebra) crossing that is not at an intersection
- the departure side of a children's crossing.

3 metres

Unless there is a sign saying that you can, you are not allowed to park, stop or leave your vehicle within 3 metres of:

- an Australia Post mail box
- double continuous dividing lines (double lines)
- a single continuous dividing line
- a single continuous line to the left or right of a broken dividing line
- a dividing strip.

1 metre

Unless there is a sign saying that you can, you are not allowed to park, stop or leave your vehicle within 1 metre of a fire hydrant, fire hydrant indicator or fire plug.

In a parallel park you must leave a minimum of 1 metre between your vehicle and the vehicle in front and behind.